



# Canada Labour Code: Part II Orientation

## Course Overview:

Generally speaking, the Canada Labour Code establishes the legislative framework and outlines the duties and responsibilities of the employer and employees pertaining to occupational health and safety.

## Who Should Take the Course?

The course is intended for employers and employees, members of health and safety committees and representatives who are covered by Part II of the Code. The Canadian Labour Code applies to employees who work under federal jurisdiction. This training is mandatory for all managers who have employees reporting to them. Consideration may also be given to those employees or managers who are members of Workplace Health and Safety (WPH&S) Committees or Site Health and Safety Representatives and who have not yet completed the WPH&S committee training.

## Course Objectives:

The purpose of the course is to explain the health and safety legislation which applies to all areas under federal jurisdiction. The course is designed for participant education, to provide information about the Code as a proactive tool for reducing workplace accidents and occupational illnesses; and self-regulation and the internal resolution of occupational health and safety-related complaints and problems raised by employers and employees.

## The course is presented in 5 modules:

1. Introduction
2. Duties of Employers
3. Duties and Rights of Employees
4. Committees, Representatives and Officers
5. Appeals, Offences and Punishment

## Evaluation Process:

At the end of each module, there is a test. Participants must successfully complete the test before continuing to the next module. Participants that do not achieve 100% can review the module content and try as many times as necessary to advance and complete the course. Test questions are randomly selected from a test bank, making each test unique.

*Upon successfully completing all modules, there is a printable certificate for your records.*

## Course Duration:

This online course is self-paced. Participants may leave the course at anytime and can resume where they left off. The duration will depend on the individual participant and their prior knowledge of the subject matter. On average, the course will take between 3 - 5 hours to complete.